



Personal Reference

To be completed by the applicant: Please fill out the below and ask someone other than a family member to complete this form and supply him/her with a stamped envelope addressed to Admission Office at Alaska Bible College (our address is on the back of this form).

Name of applicant _____ has applied for admission to
 Address _____ Alaska Bible College for the
 City _____ State _____ Zip _____ Fall Spring 20____
 Authorization for waiver: I, the undersigned, hereby voluntarily waive my right to review this reference report.
 Signature _____ Date _____

How long have you known the applicant? _____

What is your relationship to the applicant? _____

Please rate the candidate by checking one or more items under each heading below:

(Please do not check items of which you feel uncertain or in which you have had no opportunity to observe.)

Initiative

- Self-reliant
- Frequently initiates
- Seldom initiates
- Generally conforms
- Depends on others

Emotional Stability

- Well-balanced and controlled
- Frequently depressed or discouraged
- Handles stress very well
- Somewhat overemotional
- Inclined to be apathetic

Following Orders

- Follows orders well
- Sometimes follows orders
- Often disregards orders

Adaptability

- Adapts well to unusual circumstances
- Usually adjusts to change
- Slow to adjust to change
- Unable to cope with a new situation

Teamwork

- Works well with others
- Usually cooperative
- Seldom cooperative
- Dominates
- Frequently causes friction

Teachable

- Very open to new insights and perspectives
- Able to discuss different views without defensiveness
- Has strong opinions and tends to be argumentative
- Rigid and opinionated

Decision Making Ability

- Carefully thought out
- Open to insights of others
- Often acts impulsively
- Frequently encounters problems because of poor decisions

Leadership

- Good leadership ability
- Has leadership potential
- Tries but lacks ability
- Makes no effort to lead

Communication

- Speaks well of others
- Non-argumentative, tactful
- Tactless
- Argumentative
- Faultfinding

Orderliness of Work Place

- Usually neat
- Works in a mess
- Cleans up after self
- Somewhat disorderly

Perseverance

- Works hard and completes even difficult tasks
- Usually completes tasks
- At times gets distracted and does not finish tasks
- Frequently does not finish tasks

Study Skills

- Well disciplined, completes work well in advance
- Somewhat undisciplined, but completes work on time
- Sometimes work is late and quality limited
- Easily distracted; has difficulty completing work

Flexibility

- Accepts undesirable tasks with good spirit
- Willing to learn/try something new
- Has difficulty adapting to new/unusual tasks
- Insists on doing things their way

Financial Responsibility

- Responsible with financial obligations
- Has a budget
- Has difficulty keeping jobs
- Often irresponsible with financial obligations

Any additional comments:

Please indicate your recommendation regarding this applicant:

Endorse

Endorse with reservations

Do not endorse

Signature _____ Print Name _____

Address _____
Street City State Zip

Phone _____ Date _____

If you would like to receive further information about Alaska Bible College please indicate below:

Catalog

Brochures

General Newsletters

All

Please give the name, address and phone number of another person who could give a reference for this applicant.

Name _____ Phone _____

Address _____
Street City State Zip

Mail to: The Admissions Office of Alaska Bible College
PO Box 289 · Glennallen, AK · 99588
1-800-478-7884 · info@akbible.edu · www.akbible.edu