



Transcript Request Office of the Registrar

Date: _____

Attending/Alumni Student's Information

Name: _____ (Please print clearly!)
E-mail address: _____ Dates of Attendance at ABC _____
Mailing address: _____ SSN: _____
_____ Phone Number(s): _____

Name and address of person(s)/institution(s) to receive the transcript:

1) _____ 2) _____

What type of transcript is needed?

Official Official issued to student Unofficial

Additional Instructions

An official transcript will be sent in a sealed envelope and is only official as long as the seal remains unbroken. An official transcript mailed directly to the student will say "Issued to Student" on the transcript. There is no charge for transcripts.

NOTE: Transcripts cannot be released if the student has an outstanding bill with the College.

Student signature _____ (required)

Request not valid without signature

Please **mail** request to **OR** **FAX** to (907) 822-5027 **OR** **Email** scanned copy to
Alaska Bible College Attention: Registrar registrar@akbible.edu
Attn: Registrar
P.O. Box 289
Glennallen, AK 99588-0289