



Food Service Job Description

Job Summary

The Food Service Cook/Assistant Manager is responsible for aiding the food service operations of Alaska Bible College.

Organizational Relationship

The Food Service Cook/Assistant Manager is directly accountable to the Food Service Manager.

Qualifications

1. A minimum of 2-4 years of experience and/or training in cooking, food service management and nutrition.
2. Leadership qualities, including a pleasant personality and an optimistic attitude.
3. Good health and grooming habits and a high energy level.
4. ServeSafe Certification or equivalency.
5. Satisfactory personal character references.

Responsibilities

1. Help to ensure the proper preparation and serving of student meals per regulations.
2. Aid in purchasing food, supplies, and recommendations for equipment.
3. Adhering to compliance with Federal, State, and College health and sanitation standards.
4. Aid in planning weekly menus to provide adequate nutrition.
5. Assist in coordinating special activities requiring food service.

Daily Operation overview:

The kitchen shall be set up and operated to provide both lunch and dinner meals each weekday to meal plan students, teachers, and others who sign up to pay for meals. Those not on the meal plan shall pay for their meals in advance.